



# Request for Reconsideration of Library Material Form

Loomis Library & Community Learning Center

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While much care has gone into the selection of materials, we recognize that not everything we select will meet with the approval of the community. One of the basic responsibilities of a public library is to provide materials from multiple viewpoints of a controversial or debatable issue. The library, by selecting such material, does not promote or support any particular viewpoint. Items will not be marked, labeled or sequestered to show approval or disapproval of an item. Widely used labeling systems such as the Motion Picture Association of America ratings may be used to identify what audience a video was marketed to. The community may make a request for an item in the collection to be moved or withdrawn by filling out the form below. Upon receipt of the form, the library director will assign the item to a librarian for review and response.

Author: \_\_\_\_\_ Format: \_\_\_\_\_ (book, DVD, etc.)

Title: \_\_\_\_\_

Publisher: \_\_\_\_\_ Publication date: \_\_\_\_\_

Request initiated by: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Is this request made on behalf of?

Yourself or  Organization: \_\_\_\_\_

Have you read/viewed this title in its entirety?

What is your objection to the material? (Please specify and cite pages)

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Is there anything positive about the material?

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State the reason for your request:

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Action requested:

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Have you read the Loomis Library collection development policy?

Yes  No

Are you aware of the judgment of this material by literary critics or area subject specialists?

Yes  No

Please provide names of reviewers and citations for reviews, if known:

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Can you recommend material of comparable literary quality or another title that would convey the same perspective of the subject created?

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Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Received by Staff Member: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed & Responded by: \_\_\_\_\_

Date: \_\_\_\_\_

Action Taken: \_\_\_\_\_